

TIPPECANOE COUNTY COUNCIL

MEETING MINUTES

TUESDAY, November 12, 2019

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Councilmembers present: President Bryan Metzger, John Basham, Kathy Vernon, Ilana Stonebraker, Lisa Dullum. Vice President Kevin Underwood and Roland Winger were absent.

Others present: Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

I. PLEDGE OF ALLEGIANCE

President Metzger called the meeting to order and led the Pledge of Allegiance.

II. AUDITOR'S FINANCIAL REPORT – Bob Plantenga

The 2019 financial statement shows a General Fund beginning cash balance of \$10,224,887.37. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves the total funds available of \$58,639,082.37. When deducting encumbrances, the 2019 Budget, minimum balances (established by Council) and adding in the expected unused budget the beginning net balance is \$1,876,533.37. So far this year additional appropriations of \$325,220 have been granted with \$74,232 of additional appropriations requests for today's meeting, the available balance for appropriations is \$1,559,496.69.

The Revenue Report shows the State/Local Public Safety (fund 0291) is reimbursement from the public defender, which is in line, but we may not meet the 2020 budget amount. The Unclaimed Surplus was just added and is from some of the tax sale proceeds.

The fund balances show: 1) the General Fund (1000) is at \$4.1 million which is less than the minimum balance but will be replenished with property taxes. The Congressional School Principal (fund 1125) has been zeroed out, but a small amount of interest (fund 1124) will be transferred to the State. The Recorder Perpetuation (fund 1189) had a large expenditure and the Self Insurance (fund 4710) dropped more than usual because of two payments to Virta this month. The Fairgrounds construction (fund 4818) is where the bond proceeds are deposited.

III. TREASURER'S REPORT – Bob Plantenga

The last day to pay property taxes is today. The interest rate at First Merchants is 2.09% with a total interest from all accounts of \$182,351.24. The historical interest rate graph shows 2019 is better than the last couple years. Next month will be better because tax payments are coming in.

IV. PUBLIC COMMENT ON AGENDA ITEMS – None

V. CONSENT AGENDA

A. Approval of Meeting Minutes from October 08, 2019

B. Weights & Measures – General Fund 1000

Transfer	From	\$	412	Travel & Training
		\$	61	Dues & Subscriptions
	To			Gasoline & Oil

C. Extension – General Fund 1000

Transfer	From	\$	2,000	Salaries / Part Time
	To			Office Supplies
	From	\$	268	Salaries / Overtime

	To		Office Supplies
	From	\$ 1,232	Salaries / Overtime
		\$ 268	Social Security
		\$ 168	PERF Retirement
	To		Minor Equipment
D. Coroner – General Fund 1000			
Transfer	From	\$ 3,000	Office Supplies
	To		Autopsies
E. Sheriff – General Fund 1000			
Transfer	From	\$ 60,000	Salaries / Full Time
	To		Utilities
	From	\$ 5,000	Salaries / Overtime
	To		Utilities
	From	\$ 10,000	Salaries / Overtime
	To		Food
	From	\$ 1,800	Social Security
	To		Other Professional Services
	From	\$ 3,937	Social Security
	To		Food
Councilmember Stonebraker questioned the large transfer and Chief Deputy Ruley replied that utilities and food fluctuate monthly and are more than expected this year.			
F. Community Corrections – General Fund 1000			
Transfer	From	\$ 6,000	Health & Medical Professionals
	To		Machinery & Equipment
	From	\$ 424	Legal
	To		Machinery & Equipment
	From	\$ 1,852	Salaries / Full Time
		\$ 1,258	Salaries / Overtime
		\$ 1,633	Social Security
		\$ 557	PERF Retirement
	To		Machinery & Equipment
G. Community Corrections – CC DOC Fund 1123 SF19			
Transfer	From	\$ 5,500	Utilities
	To		M & E / Vehicles
H. Public Defender – General Fund 1000			
Transfer	From	\$ 14,000	Salaries / Full Time
		\$ 15,000	Salaries / Part Time
		\$ 15,000	Social Security
	To		Other Professional Services
I. Superior Court 2 – General Fund 1000			
Transfer	From	\$ 575	Office Supplies
	To		Pauper Attorney
	From	\$ 1,000	Salaries/Part Time
		\$ 2,000	Salaries/Overtime
		\$ 229	Social Security
		\$ 224	PERF Retirement
	To		Health & Medical Professionals
J. TEMA – General Fund 1000			
Transfer	From	\$ 1,020	Minor Equipment
	To		Vehicle & Equipment

K. DOIT – EDIT Fund 1112

Transfer

From	\$ 14,500	Salaries/Full Time
	\$ 1,000	Social Security
	\$ 1,600	PERF Retirement
To		Other Professional Services

L. Maintenance – CCD Fund 1138

Transfer

From	\$ 15,000	Repairs & Maintenance/Bldgs & Property
To		Building Materials
From	\$ 5,000	Repairs & Maintenance/Bldgs & Property
To		Cleaning

M. Health – LHT Fund 1206 CF19

Transfer

From	\$ 2,000	Salaries/Benefit Eligible Reg. Pare Time
To		Other Professional Services

N. Highway – LOIT Fund 1229

Transfer

From	\$ 30,000	Culverts & Drains
To		Street Materials

Councilmember Stonebraker questioned the large transfer and Director Stu Kline stated that the Department didn't spend the Culverts and Drains line item and wants to transfer funds to purchase additional Street Materials.

O. Prosecutor – ICJI HCU Fund 8271 CF19

Transfer

From	\$ 21,072	General / Machinery & Equipment
To		Software

Councilmember Stonebraker questioned the large transfer and Prosecutor Harrington stated that these are from a High Tech Crime Unit Grant and they have permission from the grantor to move the funds.

P. CASA – CASA FOR KIDS Fund 9107 CF19

Transfer

From	\$ 750	Software
	\$ 1,000	Minor Equipment
To		Gasoline & Oil

Q. Surveyor – SIA Grant Fund 9242

Transfer

From	\$ 59	Other Supplies
To		Other Professional Services

R. Superior Court 3 – Judge Graham

NCJFCJ Fund 8637 FY19

Grant Appropriation

\$ 1,415	Travel & Training
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S. Health – Khala Hochstedler

WCI/FIMR Fund 9168

Grant Appropriation

\$ 55,188	Salaries / Full Time
\$ 4,222	Social Security
\$ 6,181	PERF Retirement
\$ 23,992	Health Insurance
\$ 207	LTD Insurance
\$ 109	Life Insurance
\$ 609	Worker's Comp
\$ 4,900	Office Supplies
\$ 2,388	Travel & Training
\$ 6,584	Other Professional Services
\$ 7,620	Other / Machinery & Equipment
\$ 112,000	Total Requested

T. TEMA – Wm. "Smokey" Anderson

IDHS Foundation Fund 9212 FY20

Grant Appropriation

\$ 3,046	Other Supplies
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T. Superior Court 6 – Judge Morrissey

Court Interpreter Fund 9549 CF19

Grant Appropriation \$ 2,008 Translator

- Councilmember Basham moved to approve the consent agenda as distributed, second by Councilmember Stonebraker. Motion carried.

VI. ADDITIONAL APPROPRIATIONS:**A. Superior Court 2**

1. General Fund 1000

Appropriation \$ 2,500 Health & Medical Professionals

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Jury Pay Fund 2584

Appropriation \$ 2,000 Jury Expense

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Basham.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

B. Superior Court 1

General Fund 1000

Appropriation \$ 6,000 Pauper Attorney
 \$ 1,200 Counseling Consultations
 \$ 800 Salaries / Overtime
\$ 14,497 Jury Expense
 \$ 22,497 Total Requested

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.
- Councilmember Stonebraker stated that these costs vary based on caseload.
 President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

C. Superior Court 6

General Fund 1000

Appropriation \$ 735 Dues & Subscriptions

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

D. Public Defender – Robert Little

1. General Fund 1000

Appropriation \$ 43,000 Other Professional Services

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.

There were additional expenses for a major murder trial last year that were carried over to this year and expenses for a post-conviction release that required a competency evaluation.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Public Defender User Fee Fund 1200

Appropriation \$ 37,000 Other Professional Services

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

E. Prosecutor – Pat Harrington

Drug Enforcement Fund 2507

Appropriation \$ 20,250 Other Professional Services

- Councilmember Dullum moved to approve the appropriation as presented, second by Councilmember Stonebraker.

These funds are received from a court order and will be used for drug enforcement.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

F. 2019 Salary Statement—Chief Deputy Ruley \$ 52,572 Deputy Sheriff (School Resource Officer)

- Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Basham.

This is a new position for a School Resource Officer for 2019 that has been approved by the Commissioners. The salary will be reimbursed by the Tippecanoe School Corporation and go back into the General Fund.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

G. 2020 Salary Statement—Chief Deputy Ruley \$ 55,225 Deputy Sheriff (School Resource Officer)

- Councilmember Stonebraker moved to approve the salary statement as presented, second by Councilmember Basham.

His is the above position for 2020.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

H. CASA – Steven Flowers

1. CASA Juvenile Case Assessment and Triage Fund 9114 FY19

Grant Appropriation	\$ 22,814	Salaries / Part Time
	\$ 1,746	Social Security
	\$ 1,200	Minor Equipment
	\$ 25,760	Total Requested

- Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.

The funds are from the Indiana Supreme Court and are for computer equipment and part time salaries.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. CASA Capacity Fund 9532 FY19

Grant Appropriation	\$ 16,188	Salaries / Full Time
	\$ 1,238	Social Security
	\$ 1,814	PERF Retirement
	\$ 19,240	Total Requested

- Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.

The funds are from the Indiana Supreme Court for capacity building and support staff salaries.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

I. Assessor – Eric Grossman

Sales Disclosure Fund 1131

Appropriation \$ 18,000 Travel & Training

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Vernon.

This is a follow-up from two months ago and will be used for educational purposes and support a continuing education conference in Lafayette for Assessors.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

J. Surveyor – Zachariah Beasley

Donation Fund 4128

Appropriation

\$ 6,159	Other Supplies
\$ 1,000	Other Professional Services
\$ 7,159	Total Requested

- Councilmember Basham moved to approve the appropriation as presented, second by Councilmember Vernon.

This is a new fund of donations that support the Phase II Storm Water program, specifically the Wonders on the Wabash programs.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

K. Health – Khala Hochstedler

Hospital Preparedness Program & Public Health Emergency Preparedness Fund 8476 SF20

Grant Appropriation

\$ 13,952	Institutional or Medical
\$ 840	Utilities
\$ 1,781	Travel & Training
\$ 7,767	Minor Equipment / Office Supplies
\$ 392	Minor Equipment / Repairs & Maintenance
\$ 268	Office Supplies
\$ 25,000	Total Requested

- Councilmember Stonebraker moved to approve the grant appropriation as presented, second by Councilmember Basham.

This is for the Health Department's emergency preparedness program.

President Metzger asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

VII. COMMITTEE REPORTS

- Councilmember Basham stated that the Romney sewer plant is about a half mile south of the town on US 231. The town has five homes that have not responded to repeated efforts to contact the owners and condemnation will be filed.
- The Local Income Tax for Public Safety Task Force has been formed and County Council representatives Vernon, Dullum and Winger, the Auditor and one County Commissioner are members.

VIII. UNFINISHED/NEW BUSINESS

- President Metzger mentioned that the Council assignments, appointments and proposed 2020 meeting dates are in Councilmembers packets and will need to be finalized for a vote next month.
- Councilmember Stonebraker asked about the status of the Jail Study and President Metzger stated that there is a meeting in two weeks with the consultant and a report to follow shortly thereafter.

IX. COMMISSIONER FYI

Commissioner Byers briefed the Council on:

- The Fairgrounds – there is active construction with 5 semitrucks of steel arriving each of the next 20 days
- A meeting on the renovation of the "Y" project is after the Council meeting
- Employee Open Enrollment begins Thursday
- The County's United Way effort is kicking off
- December 17 is the Department head luncheon
- Have a Happy Thanksgiving

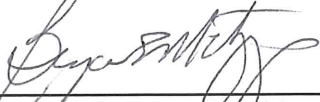
X. PUBLIC COMMENT

Karen Mitchell, Director of the Cooperative Extension Service, stated that: 1) 4H had a very successful Trick or Trunk attended by 400 kids, 2) the Ag and Natural Resources program won first place in the National Landscape Challenge and that a large compost project at the Extension Office has been completed, 3) Amanda Galloway accepted a position on campus and 4) that she is stepping down and Amber Knolls will be the new Director.

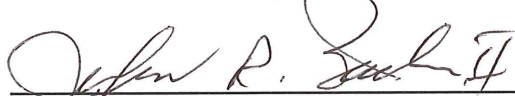
XI. ADJOURNMENT

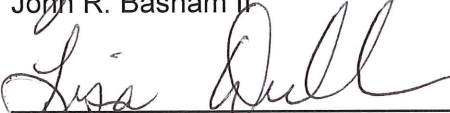
- Councilmember Stonebraker moved to adjourn, and the President adjourned the meeting.

TIPPECANOE COUNTY COUNCIL



Bryan E. Metzger, President

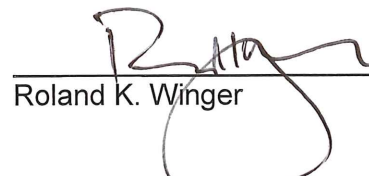
Absent
Kevin L. Underwood, Vice President


John R. Basham II



Lisa Dullum


Ilana Stonebraker


Kathy Vernon


Roland K. Winger (ACKNOWLEDGE
ABSENCE)

ATTEST:


Robert A. Plantenga, Auditor 12/10/2019

Minutes prepared by John Thomas, Recording Secretary